

UROLOGICAL SOCIETY OF INDIA
CONSTITUTION
(Approved by Charity Commissioner)

1. Title:

The name will be 'The Urological Society of India' hereafter referred to as 'The Society'.

2. Registered Office:

The Office of the Society will be as determined from time to time by the Council of the Society, with the provision to establish a 'permanent' office eventually.

3. Objects:

- a) To promote high standard in the practice of Urology.
- b) To associate together in one corporate body all scientific personnel actively interested in the practice of Urology in India.
- c) To foster high and uniform standards of undergraduate and postgraduate training in Urology in India
- d) To promote research in Urology or other disciplines for improving the practice of Urology.
- e) To promote, establish or support any institution, scientific association or research organization which is directed towards raising the standards of Urological practice or teaching or research in Urology in India.
- f) To promote the publication of scientific literature pertaining to Urological practice or research.
- g) To endeavor to establish and maintain liaison with other associations or organized bodies, in India or abroad, whose objects are in keeping with those of the Society.
- h) To carry out any other activities which are identical or conducive to the furtherance of the objects of the Society.

4. Membership: Qualification Criteria

Members will be registered medical practitioners (Allopathy) and be either practicing Urology or other branches of Medicines related to Urology. There will be following classes of members:

A. Full Members

Surgeons holding recognized postgraduate qualifications in Urology- e.g. MCh (Urology), DNB (Genito-Urinary Surgery) or foreign qualifications in Urology equivalent to MCh or DNB recognized by MCI, and who are practicing Urological specialty in India at the time of their election are eligible to become full member

No surgeon will be made full member without recognized qualification in Urology

B. Associate Members

Associate Members who shall be :

- (i) Qualified Surgeons in India, interested in Urology and devoting part of their time, in practice or teaching of Urology, are eligible to be associate members.
- (ii) Consultants of other disciplines of Medicine practicing in India, having post graduate qualification and professionally related to urology are eligible.
- (iii) Post graduate students who are admitted to MCh (Urology) or to DNB (genitourinary surgery) are eligible for associate membership. After having the degree awarded they will be eligible for full membership.

C. International Members

Qualified urologists residing and practicing in a foreign country are eligible

Life Member of the society is a person who pays Rs.10,000/- as his subscription for becoming member. This membership shall be for life time. He may belong to the category of full members, Associate Member or International member. His rights will be the same as the rights of the category to which he has been elected by the council viz. Full Member, Associate Member, International Member.

D. Honorary Members

Honorary members will be Urological Surgeons of good standing in foreign countries who have shown an interest in Urological Society of India. Their contribution to Urology in India should be of exceptional merit.

5. Mode of Election:

a) Full members:

Nominees will be sponsored by two Full members of the Society and elected by the Council.

b) Associate members:

Nominees will be sponsored by two Full members and elected by the Council.

c) International members:

Nominees will be sponsored by two Full members of USI and elected by the Council.

d) Honorary members:

Nominees will be sponsored by two members and elected by the Council.

6. Rights of Members:

- a) Only Full members will be eligible to vote at any Annual or Special General meeting,
- b) All classes of members will have right to attend any Scientific or general meeting of the Society.
- c) Only members or those whose application is pending with the council can attend USI sponsored CUE'S or Mock exam.
- d) A Urologist who is a full member or a urology trainee who is eligible for Associate membership may make presentation at the USI sponsored conferences only if he/she is either a member or if the application is pending with the council.
- e) A Urologist practicing in India and eligible to be full member can conduct CUE, Workshops, Mock exam etc in USI sponsored activities only if he/she is a full member.

To encourage the trainees to become Associate members while still in training, The fee for full membership be increased to Rs 10000/-. Those joining while still training will be upgraded to full members without any further payment.

7. Cessation of Membership

- a) Any member may resign from his membership at any time by serving a notice in writing to the Honorary Secretary. Such resignation will not relieve the member from the responsibility to pay any dues to the Society prior to ceasing to be a member.
- b) The Council will have the right to terminate the membership or alter the class of any individual member, even after the election, if it is subsequently found that material facts supplied in the application were incorrect, false or misleading.
- c) The Council will have the powers to suspend a member till the next general meeting, if the member is found guilty of unprofessional behavior or of working against the interest of the Society, provided that member concerned is offered full opportunity to present his case to the Council.
- d) The Council will have right to recommend, to the general body, termination of any such members membership as mentioned in para (b), subject to confirmation at the Annual General Meeting by

the two third majority of members present and voting. During this interval all rights of member will remain suspended.

8. Subscription: Life Membership:

- a) **Full & Associate Members:** Membership Subscription will be **Rs. 10,000/-** for Full and Associate members. Associate members who have paid Rs.10,000/- at the time of becoming associate member need not pay any additional fee on conversion to Full membership.
- b) **International Members** (they would receive the online subscription of IJU only; to receive hard copy of IJU, they will have to pay additional subscription fees as decided by the editor.)
Non SAARC countries - US\$ 500
SAARC and OCI (Overseas Citizens of India) - US\$ 250
- c) **Hon. Members:** Nil
- d) All subscriptions will be due on election.
- e) Membership fees to be changed on recommendation of the Governing Council and ratified by the General Body in future.

9. Financial year:

The financial year of the Society will be 1st April to 31st March. The financial year will close on 31st March every year.

10. Bank Account:

The bank account will be operated by the Honorary Treasurer. All cheques will be signed by two Officers of the Society of whom one will be the Honorary Treasurer and the other either the Honorary Secretary or any other officer nominated for the year by the Council.

11. Officers of the Society:

- a) Officers of the Society will be the President, President-elect, Honorary Secretary, Honorary Treasurer, Secretary Elect, Treasurer Elect and Immediate Past President.
- b) No member of the Society will be eligible for election to the office of President, President-elect, Honorary Secretary, Treasurer, Secretary Elect & Treasurer Elect unless he has completed in the past one full term as a member of the Council. Any member presently serving as part of the council of any zonal chapter, too, will not be eligible to contest for any election in USI till such term is completed.
- c) The officers shall be elected by the full members of the USI from a list of nominations submitted to the Council (by ballot, e-voting or sms voting).
- d) Officers:
 - i) **President:** The President-elect for the given year will automatically become the President for the next year. He will hold the office for one year. An election for the post of the President will be held only if the President-elect for the previous year does not wish to or is not available to take over the office of the President.
The President will hold office from the day following the termination of Annual General meeting at which he is installed to the termination of the next Annual meeting.
 - ii) **President-Elect:** The President-Elect will be elected for one year. He will automatically become the President the following year. The President-elect will hold office from the day following termination of Annual General meeting at which he is elected to the termination of the next annual meeting.
 - iii) **Honorary Secretary:** The Honorary Secretary will be elected for two years The Honorary Secretary will hold Office from the day following termination of Annual General Meeting at which he is elected to the termination of the second annual meeting. (This is applicable only for one term of Hon Secretary for two years from 2017)

iv) **Honorary Treasurer:** The Honorary Treasurer will hold office for two years The Honorary Treasurer will hold Office from the day following termination of Annual General meeting at which he is elected to the termination of the second annual meeting. (This is applicable only for one term of Hon Treasurer for two years from 2017)

After the implementation of the Secretary Elect and Treasurer Elect, the election to the Post of Hon Secretary and Treasurer would cease.

v) **Secretary Elect:** The eligibility would be as for the existing Hon Secretary. Initially the post of Secretary Elect shall be for one year and the election to be held one year before the end of the term of Hon secretary who is elected in 2017. The Secretary Elect would become the Hon Secretary after the completion of the term of Hon Secretary in 2019. The term of the Hon Secretary would be for two years after the post of the Secretary Elect comes into force. The Hon Secretary will not be eligible for immediate reelection after completing the term of Hon Secretary for two years.

vi) **Treasurer Elect.** The eligibility would be as for the existing Hon Treasurer. Initially the post of Treasurer Elect shall be for one year and the election to be held one year before the end of the term of Hon Treasurer who is elected in 2017. The Treasurer Elect would become the Hon Treasurer after the completion of the term of Hon Treasurer in 2019. The term of the Hon Treasurer would be for two years after the post of the Treasurer Elect comes into force. The Hon Treasurer will not be eligible for immediate reelection after completing the term of Hon Treasurer for two years.

vii) The President will not be eligible for re-election. The President-Elect will automatically become President at the end of one year.

12. Duties of the Officers:

- a) The President will preside at the Annual General meetings and at all the meetings of the Council.
- b) The President-elect will perform all duties of the President in the absence of the later or at his request. The President elect will have such other powers and functions as may be assigned by the Council.
- c) The Honorary Secretary will look after the day to day affairs of the Society under the direction of the Council. He will be responsible for summoning all meetings, preparing the agendas and keeping minutes of the proceedings. He will be in charge of all files, documents, books and other papers of the Society. He will be responsible of maintaining a register of members. He will be responsible for formulating the annual report to be presented to the Council and the Annual General meeting.
- d) The Honorary Treasurer will be responsible for receiving all subscriptions and other dues from the members, for paying all bills and for preparing an audited statement of accounts and balance sheet annually to the Council and the Annual General meeting, He will keep true and accurate records of all financial transactions of the Society. On request from the Honorary Secretary, he will pay authorized bills of the Secretary. He will be responsible for notifying all members regarding their dues to the Society.
- e) The Secretary Elect will assist the Hon Secretary in the running of the Office of the Hon Secretary and will carry out the work assigned to him.
- f) The Treasurer Elect will assist the Hon Treasurer in the running of the Office of the Hon Treasurer and will carry out the work assigned to him

13. Council:

- A. The Council of the Society will consist of following Elected and Ex-Officio members:
 - a) **Elected Members:** President, President-Elect, Hon. Secretary, Hon. Treasurer, Secretary Elect, Treasurer Elect, Immediate Past President, and zonal Representatives as Council members.

b) Ex-Officio Members: Presidents of the four zonal chapters.

- B.** The Council will be elected on zonal basis as per following method:
- i. Each of four zones (viz. North, East, West & South) will have at least one member on the council, irrespective of the number of full members present in the zone.
 - ii. Any zone which has more than 150 members will have 2 members in the Council.
 - iii. Each zone will be represented on the USI Council by not more than two members.
 - iv. Council members from any zone will be elected by the full members of the USI at the Annual General Body Meeting.
 - v. For any causal vacancy in the Council that may occur, the council will be empowered to nominate either a council Member as the Officer of the Society, or an ordinary member as Council member, in a nominated capacity only, until the next Annual General meeting.
 - vi. The Chairman and the Editor of the Editorial committee of the Indian Journal of Urology will be special invitees of the Council when journal matters are discussed.
 - vii. The Chairman, Board of Education will be special invitee of the council when Board of Education matters are discussed
 - viii. No member of the Society will be eligible for election of Member of the Council unless he/she has served for at least five years at the time of election as a member of the Society.
 - ix. The representatives in the council will be elected for two years.
 - x. Council nominations for members will be made by two Full members, along with a written consent by the candidate agreeing to the nomination.
 - xi. No member of the Society will be eligible for election as member of the USI Council unless he or she has completed a full term as a Council Member of the Zonal Chapter.
 - xii. All nominations for council election should reach the President-elect of Urological Society of India by the date fixed by the Hon. Secretary.

14. Duties of the Council:

- a. The Council will constitute the executive authority of the Society in all matters scientific, business and financial.
- b. The Council will be responsible for arrangement for the business and scientific parts of the Annual General Meeting.
- c. The Council will have the powers to appoint any Sub-Committee for any specific purpose of any aspect of the functioning of the Society. Such committees will be responsible to the Council. The reports of such committees will be incorporated in the reports of the Council and submitted by the Council at the General Meeting.
- d. The Council will have powers to invest money of the Society with due regard for existing laws.
- e. The Council will be executive body to review the application forms of the Associate members to be promoted as full members as and when occasion arises.
- f. The Council will meet at the call of the President. Five members will constitute a quorum.
- g. The Council will have powers to elect the members of the editorial committee and the Officers of the Indian Journal of Urology as laid in the rules and regulations of the journal.
- h. The council will have powers to elect the Chairman, Board of Education and the members of Board of Education as per the rules & regulations laid down for Board of Education.
- i. An Officer or a Council Member who fails to attend two consecutive Council meetings without valid reason and without prior intimation will be deemed to have forfeited his post.

15. General Meeting:

- a. The Annual General meeting will consist of two parts, viz., business and scientific.
- b. The Annual General business Meeting will be held not later than ten months after the date of the termination of the financial year of the Society.
- c. The Council will have the powers to convene such other business meeting it deems necessary, when it will be called a special general meeting.

- d. The Council will have the powers to decide to convene such other Scientific meetings besides the annual one as it deems desirable.
- e. The agenda for the Annual General Business meeting will be:
 - i) To receive the report of the Council.
 - ii) To receive the report of the Honorary Treasurer and the audited statement of accounts and balance sheet.
 - iii) To approve new members to the Society recommended by the council.
 - iv) To elect officers and members of the Council.
 - v) To appoint the auditors.
 - vi) To consider other business as the Council may determine.
 - vii) To consider any resolution or amendments to the rules submitted by members in accordance with Rules. 15(g) & 19.
- f) Quorum of the Annual General Body Meeting will be constituted by fifty full members. If the Quorum is not formed in the first instance, the meeting will be dissolved immediately and reassembled after 15 minutes, when the presence of a minimum of 50 full members will fulfill the requirement of the Quorum.
- g) Resolution: Any member desirous of moving a resolution at the Annual General meeting will notify the same in writing to the Hon. Secretary at least six weeks before the date of such meeting.

16. Journal of the Society:

- a. The Indian Journal of Urology will be the Official journal of the Society.
- b. The management and functioning of the journal will be as per rules and regulations already laid down and approved by the Council of USI

17. Takeover of the Assets and Liabilities:

The assets and liabilities and other accounts of the existing Association of persons known as the Urological Society of India at the time of adoption these rules and regulations and registration Act, 1860 will be taken over by the Society and the account will continue to be operated in the same manner as earlier.

18. Dissolution:

Any number not less than three-fifths of the members of the Society may determine that the Society will be dissolved, and thereupon it will be dissolved forthwith, or at the time then agreed upon, and all necessary steps will be taken for the disposal and settlement of property of the Society, its claims and liabilities. If upon dissolution or termination of the Society there will remain after discharge of all the debts and liabilities any property or funds what so ever they will be given or transferred to an institution or institutions having similar objectives as the Society which will be determined by the votes of not less than three-fifth of the members of the group at the meeting at the time of dissolution.

19. Amendments of Rules:

Notice of a proposal to repeal, amend, or add to the existing rule/rules will be forwarded to the Hon. Secretary, in writing, not later than six weeks before the date of the Annual General Body Meeting. All the amendments to the rules suggested by the member, by the members, or by the Council will be circulated to the members at least two weeks prior to the Annual meeting by the Hon. Secretary. The proposal will appear in the agenda of the meeting in the form of a resolution duly proposed and seconded. No proposal will be considered passed unless it is approved by a majority comprising of at least three-fifth of the full members present during voting.

20. Zonal Chapters will be constituted as follows:

North Zone - Rajasthan, Punjab, Haryana, Uttar Pradesh, Himachal Pradesh, Jammu & Kashmir, Delhi & Chandigarh, Uttarakhand

South Zone - Tamil Nadu, Kerala, Karnataka, Telangana, Andhra Pradesh, Pondicherry, & Lakshadweep

West Zone - Maharashtra, Gujarat, Goa, Daman and Diu, Madhya Pradesh, Chhattisgarh, Dadra & Nagar Haveli

East Zone - Orissa, Bihar, West Bengal, Assam, Arunachal Pradesh, Meghalaya, Mizoram, Nagaland, Sikkim, Manipur, Jharkhand, Tripura, Andaman & Nicobar Islands